

# Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: October 29-30, 2003

Reference No.: 2.8b.  
Action Item

From: ROBERT L. GARCIA  
Chief Financial Officer

Prepared by: Jay Norvell  
Acting Division Chief  
Mass Transportation

Ref: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD, PER RESOLUTION  
G-01-21, FOR LOCAL STIP TRANSIT PROJECT  
WAIVER-03-25**

## **ISSUE:**

The California Transportation Commission (Commission) allocated construction funds totaling \$480,000 on November 7, 2002 under Resolution MFP-02-16 for the project shown in the attachment. The implementing agency has been unable to award the contract and does not anticipate awarding the contract by the respective deadline. The attachment shows the details of the project and the delay that has resulted in the extension request. The project sponsor requests an extension, and the planning agency concurs.

## **RECOMMENDATION:**

The Department of Transportation recommends approval of this time extension request.

## **BACKGROUND:**

Resolution G-01-21, STIP Guidelines, adopted by the Commission on July 12, 2001, stipulates that funds allocated for the construction phase of local grant projects are available for contract award for a period of 12 months from the date of the allocation. The guidelines further stipulate that the Commission may approve waivers to the contract award deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.

Attachment

October 2003 Meeting Waiver/Time Extension Requests		
Regional Agency	Extension Amount	Number of Months Requested
Local Agency	STIP Fund Type	Extended Deadline
	Component	CT Recommendation
Los Angeles County Metropolitan Transportation Authority	\$480,000	6 Months
City of Los Angeles	SHA	5/30/04
Mid-Cities Los Angeles Transit Hubs PPNO 07-2905 <u>Extension for Contract Award</u>	Construction	Support
<b>Reason for Project Delay:</b>  The design of projects was historically assigned to the Bureau of Engineering. A couple of years ago, the Bureau of Street Services was created and street-based projects, such as the on-street transit hubs, were assigned to the new bureau. Due to internal issues, the Bureau of Street Services was slow in producing the design product, with the resulting delay in completion of the hubs design. The project is now ready for award. The time allotted in the extension should be adequate to award the contract.		